

## **Air Pre-construction Permit Streamlining Task Force Meeting**

**March 26, 2002**

**235 Promenade Street**

**Providence**

**Room 450, Conference Room A**

**3:00 – 4:30**

### **Agenda**

#### **I. Outreach / Web tools**

1. Publish BACT decisions quickly on the DEM homepage.
2. Make better use of the web for posting precedents and generic examples of typical applications. Install examples of BACT/LAER for some typical sources like boilers.

#### **II. Administrative Issues**

1. Update the permit guidelines, definitions and develop a flow chart of the DEM review process.
2. Improvement of the application quality can help review times.  
Pre-application meetings are useful in determining application requirements. It was also noted that DEM encourages and participates in pre-application meetings. Applicants should be encourage to provide a “white paper” prior to submitting an applications that outlines the issues of the permit.
3. DEM should develop simple screening procedures for air toxics applications. These conservative examples could be used to determine if an application is required and could provide guidance to applicants on control technology that is needed to meet requirements.
4. Revise the application package to include all information needed to process the application.
5. Allow for the use of electronic forms in the application process.
6. DEM was requested to provide information on operating permit fees such as whom does the fees fund at DEM? How are the funds managed? Do they fund Title V compliance inspections?

#### **III. Personnel**

1. Consider having a single point of contact for more complex facilities. Once people are familiar with the company processes, review times could decrease. DEM’s staff turnover is problematic and maybe two people could work on the larger facilities.
2. Staff access on short notice is fine.
3. Staff turnover needs to be addressed. Experienced staff will process applications quicker.
4. The number of staff is insufficient to process the existing workload.
5. Consider combining the staffs of the operating, pre-construction and air toxics section. A larger staff may be able to compensate for the existing chronic turnover problem. In addition, there may be some efficiencies of having the same person work on both Title V and pre-construction permits.

#### **IV. Other Issues**

[Permit thresholds](#). This is a carry-over from the February Meeting.